

Application for Interment

This application **must be** a) completed in **block capitals**
b) fully completed on both sides of the form
c) delivered to Mintlyn 2 clear days prior to burial, or 4 clear days for vault or bricked grave.

Application for interment at.....Cemetery

Name of grave digger..... BCGD Register No.....

Personal Details of Deceased

1. Forename (s) and Surname in full
2. Home Address
3. Date of death..... 4. Age

Details of Funeral

5. Day..... Date..... Time at Cemetery.....
6. Name of Officiating Minister
7. Is interment to be in Catholic Section YES / NO
8. Is interment to be in lawn section YES / NO
9. Is interment to be in a bricked grave / vault YES / NO
10. Is the interment to be cremated remains YES / NO
11. SHAPE of coffin Coffin YES / NO Casket YES / NO
Will the interment require 2 webbings YES / NO 3 webbings YES / NO
Is the Grave depth Single / Double / Re-open / CR* *Delete as necessary
12. EXACT size of coffin lengthfeet.....ins
(including extended handles) breadthfeet.....ins
NOTE: Burial Authority will add clearance allowance to these dimensions
13. Full name and address of applicant for this interment.....
14. If interment is to be in grave where first interment has taken place
a) Name of person buried there
- b) Date of his/her interment
15. Is Exclusive Right of Burial in grave to be purchased YES / NO / Already purchased
16. Full name and address of person to whom Exclusive Right of Burial is to be/has been granted
.....
.....
17. Name and address of Funeral Director

Data Protection

The Borough Council of King's Lynn and West Norfolk will use the information you have provided on this form for Burial Administration purposes. We may share some of the information you have provided with a memorial mason appointed by you. You have the right to request to see the information we hold about you and to have any inaccuracies corrected.

One of the following three sections MUST be completed before this form will be accepted for the purpose of authorising the opening of a grave.

Please complete only one section on this page.

New grave space.

I understand that:-

Where a grave for which the Exclusive Right of Burial is purchased is sited in a "Lawn Section" the placing of kerb surrounds shall not be permitted.

Where the Exclusive Right of Burial is not purchased at the time of interment it may not be subsequently purchased. The Burial Authority reserve the right to use the grave at any time for any further unrelated interment. No memorial may be erected upon the grave surface which shall be completely turfed flat with the surrounding ground level.

Signed

Date

Grave already reserved but no burials already in it.

This application must be accompanied by such Grant and the following completed by the person named on the Grant. Where the deceased to be interred is the person named on the grant production of the grant will be considered sufficient authority to open the grave.

I (full name)

of (address)

being the owner of the Exclusive Right of Burial in Grave Section.....Number

at.....Cemetery,

hereby authorise the use of the said grave for the interment of the deceased named overleaf.

Signed (Owner)

Date

Reserved grave which already has at least one burial in it.

Where the Exclusive Right of Burial has been granted but is not produced with this application or where the Exclusive Right of Burial has not been previously granted the following must be completed before interment can take place even if the deceased to be interred is the person named on the Grant.

I (full name)

of (address)

hereby authorise the use of Grave Section.....Number

at.....Cemetery,

for the interment of the deceased named overleaf and I undertake to indemnify the Council for any costs or damages they may hereafter sustain or be put to by reason of any claim whatsoever from this authority.

Signed

Date

FOR OFFICE USE ONLY

Interment Number	Grave Section	Number
Plan Marked	Grant of Burial No.	
Fees Due	Receipt No.	